



**Introduction to *Webex Webinars*  
for Students**

# Topics Covered in this Presentation



- Introduction
- What is *Webex Webinars*?
- How to Access *Webex Webinars*
- Useful Tips
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# Introduction



Welcome to Webex. It's nice to meet you.

- ICCIE courses use *Webex Webinars* for live sessions
- Students and instructors meet at appointed times to participate in a live lecture
- PowerPoint slides are displayed and discussed in class
- Students are expected to participate by responding with comments or questions via the Chat feature
- Instructors might also use interactive questions and polling

# What is *Webex Webinars*?



*Webex Webinars* is a large-scale virtual event platform that is designed mainly for presentations

## What this means for attendees:

- You usually cannot turn on your microphone or camera unless promoted by the host
- Interactions with instructors and other students are primarily through the Chat box

# How to Access *Webex Webinars*



**You can access *Webex Webinars* several ways:**

- Using Webex app – usually prompts you to install the first time you log in
- Via a web browser – no app install required
- On mobile device – you will need to download Webex app

*Please consult your IT department if you are not sure which option is best for your set up*

# Useful Tips

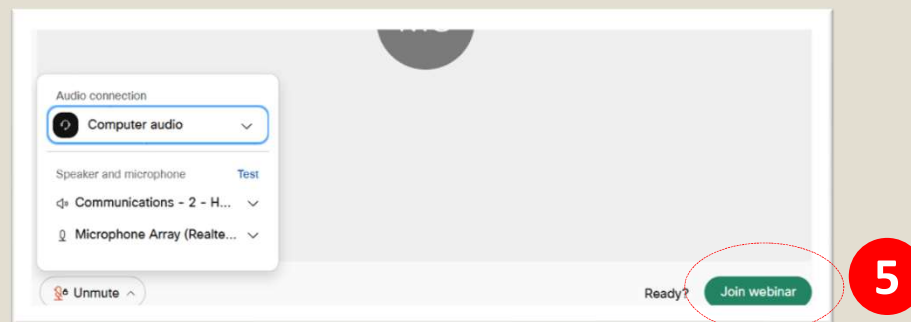
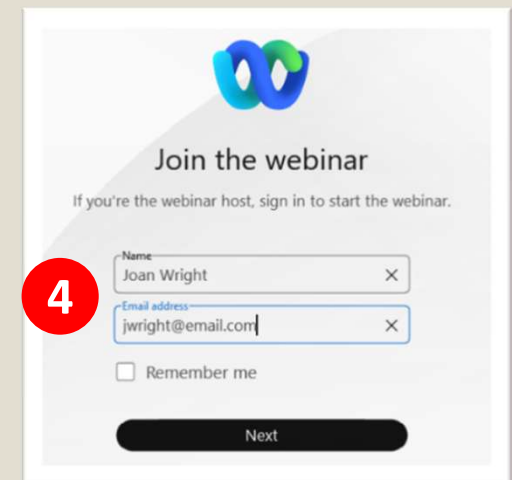
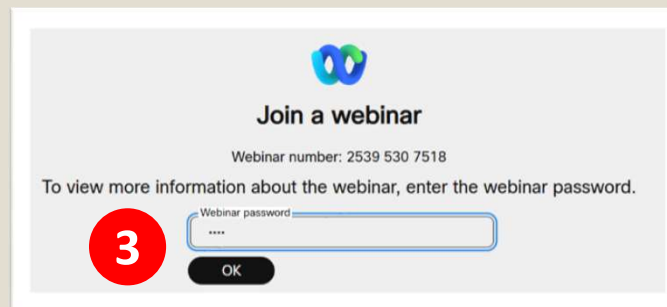
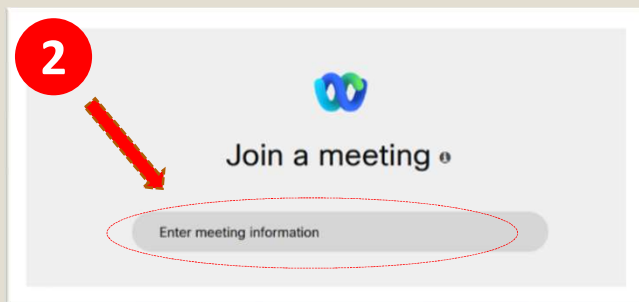


- You do not need a Webex account to join ICCIE classes
- Join session 5–10 minutes early
- Test your audio
- Use headphones to reduce echo and improve audio quality
- Use a stable internet connection
- Close bandwidth-heavy apps
- Recommended web browsers:
  - Google Chrome
  - Mozilla Firefox
  - Safari (Mac-friendly)



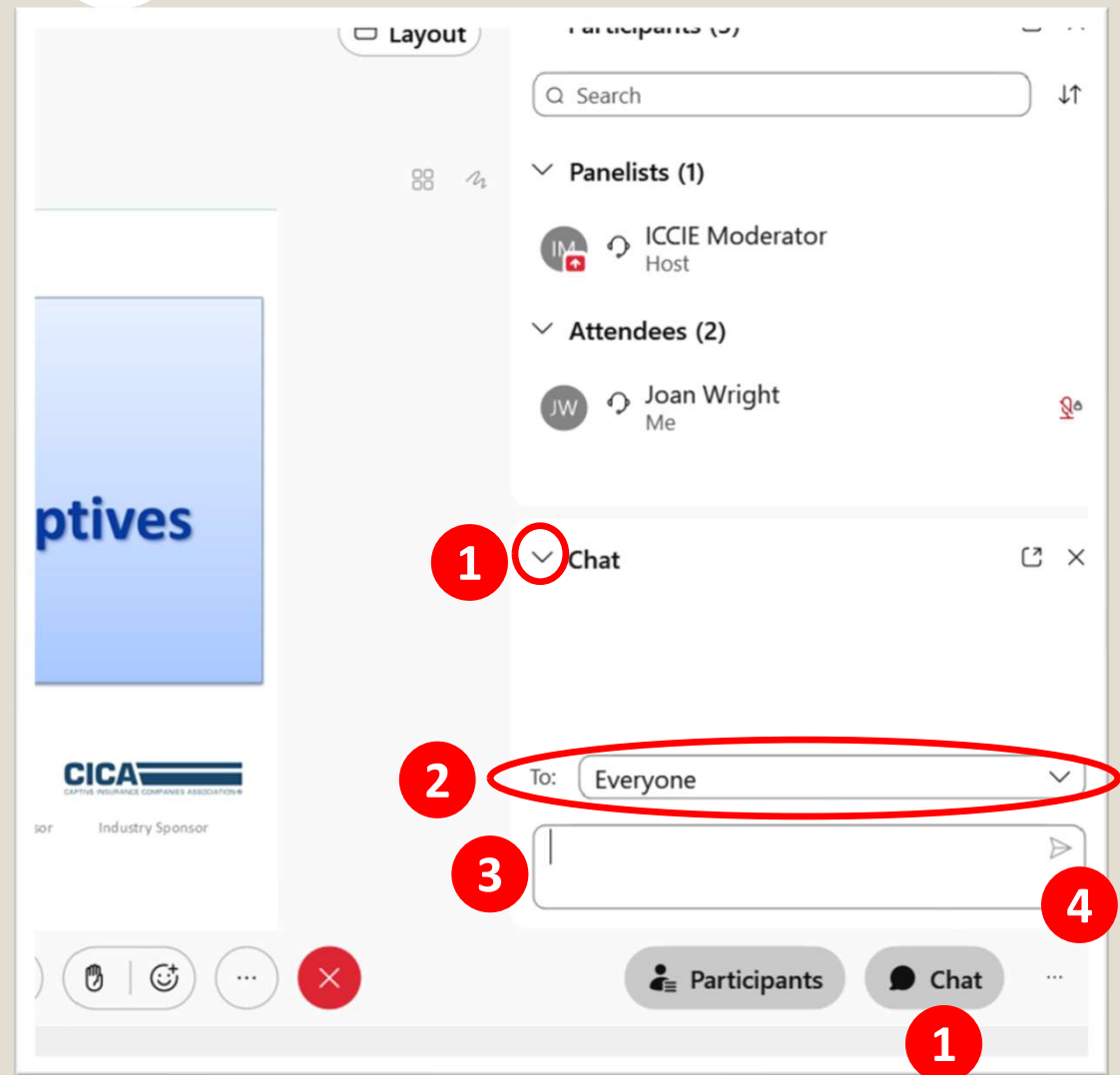
# How to Join a *Webex Webinars* Session

- 1 | Go to [iccie.webex.com](https://iccie.webex.com)
- 2 | Enter Session Number in box, then click “Join”
- 3 | Enter Password, then click “OK.” On next screen (not shown here), click “Join Meeting” in upper right
- 4 | Enter your Full Name and Email, then click “Next”
- 5 | Click “Join webinar”



# How to Participate in a Session - Chat Box

- 1| Open the Chat box (click on Chat icon at bottom or on arrow to left of the word Chat)
- 2| Select “To: Everyone”
- 3| Type your message in the Chat box
- 4| Click the send arrow (or hit “Enter” on your keyboard)



# Recorded Lecture Archives



- ICCIE records each webconference and makes it available to students following the live session
- If you miss a class or want to review, listen to the archived recording
- The recordings can be played on any device that supports mp4 format (standard video format)
- Go to “Lecture Archives” in the course menu in Canvas for more information



# Troubleshooting



## If something isn't working:

- Check audio/mute settings on your computer
- Switch audio source (computer vs phone dial-in)
- Refresh your browser
- Change web browsers
- Leave and rejoin
- Restart the app
- Try a different device
- Consult your IT department to ensure firewall or security settings are not affecting *Webex Webinars* functionality



# Technical Support



**If you have questions, contact the ICCIE office:**

- [info@iccie.org](mailto:info@iccie.org)
- 1-802-651-9050

**You can also contact Webex technical support:**

- 1-866-229-3239 (U.S. and Canada Toll-Free)
- 1-408-906-2222 (International Toll)
- <https://help.webex.com>